

ACCENT ON INDEPENDENCE

JOB DESCRIPTION

Title: Licensed Practical Nurse (LPN)	Reports To: Director of Nursing
	Date: January 2, 2004

GENERAL PURPOSE OF POSITION

Under the direction of the Director of Nursing performs work of moderate difficulty in the provision of nursing services to clients as delegated by a registered nurse. The primary goals are promotion of client dignity, independence, comfort, mobility, personal appearance, and safety.

PRIMARY DUTIES AND RESPONSIBILITIES

Approx.

% of time

Duty or Responsibility

Take vital signs such as temperature, blood pressure, pulse, and respiration.

Performs specific preventative, therapeutic, and rehabilitative measures for clients as directed by following physician's orders and an approved Client Care Plan.

Monitors client's condition by observing, collecting, reporting, and recording objective/subjective data.

Catheterization

Toenail care on adults with circulatory problems or diabetes

Changing sterile dressings/wound care

Obtain samples for laboratory tests

If IV certified, may perform intravenous therapy, as per Colorado State Board of Nursing Chapter IX.

Independently perform blood draws if IV certified.

5

Documenting according to procedures all visits made and services provided to the client.

OTHER DUTIES AND RESPONSIBILITIES

The client or his/her representative may make additional requests for services not described within this document. Such requests may be performed if time allows during the visit. Must adhere to the policies and procedures of AOI. Should have the ability to respond appropriately in stressful situations.

Employees are held accountable for all duties of this job.

RESPONSIBILITIES FOR WORK OF OTHERS

No supervisory responsibilities are associated with this position.

RESPONSIBILITY FOR INTERPERSONAL CONTACTS

Licensed Practical Nurses should be able to communicate effectively. The LPN must maintain strict patient confidentiality at all times.

POTENTIAL IMPACT OF WORK ON THE ORGANIZATION

POSITION QUALIFICATIONS

EDUCATION/FORMAL TRAINING

Graduate of an approved LPN Program

LICENSES, CERTIFICATES, REGISTRATIONS

Must possess a current, unencumbered license to practice as an LPN in the state of Colorado.

Current CPR certification is preferred, but is not required.

WORK EXPERIENCE

Experience in the field of home health care is preferred, but not required.

SKILLS

Must have good knowledge of basic nursing and medical techniques and procedures, as well as laws, regulations, and guidelines that pertain to home health care.

Must have ability to successfully complete quizzes given on subject matters covered during orientation.

Must have ability to speak clearly and effectively in a variety of settings.

Must have ability to follow written and/or oral instructions

Must have a record of reporting to work consistently and on time.

Must have ability to listen attentively and actively.

Must have the knowledge and ability to provide infection control measures.

Must have the knowledge and skills to observe, identify, report, evaluate, and document client's progress and reactions to care.

PHYSICAL DEMANDS:

While performing the duties of this position, the employee will be required to perform tasks involving physical activity and should be able to push, lift, and move a minimum of 50lbs. The LPN must be in good general health and demonstrate emotional stability. Employee must have own transportation to include valid driver's license, current auto insurance and reliable vehicle or a workable plan for alternate transportation.

WORK ENVIRONMENT:

May be subject to exposure to infectious waste, diseases, conditions, etc., including the AIDS and Hepatitis B viruses. Flexible work schedule to include days/nights, weekdays, and some required weekends. AOI does not schedule in shifts or guarantee hours.

This job description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, qualifications, or working conditions associated with this position.